### **CHARITY TRUSTEES' MEETING – 21st July 2010**

### 3. COUNCIL CHARITABLE LAND – ANNUAL OPERATIONAL REPORT

#### 1.0 INTRODUCTION

- 1.1 The Council being a trust corporation, by virtue of the Local Government Acts, is the Trustee of the Charities mentioned in Section 2 of this report and is appointed the Trustee pursuant to Section 210 of the Local Government Act 1972 by virtue of being the statutory successor to the Cuckfield Urban District Council, the Cuckfield Rural District Council, the Burgess Hill Urban District Council and the East Grinstead Urban District Council.
- 1.2 The trustees of all registered charities in England and Wales are required by Section 45 Charities Act 1993 to prepare an annual report containing the information required by the Charities (Accounts and Reports) Regulations 2005 regarding the activities of the charity in the preceding financial year.
- 1.3 The Council as Trustee comprises all the Members of the Council, who by virtue of their office as Members of the Council are the managing trustees of the Charities mentioned in Section 2 of this report. Members of the Council receive specific training on their roles and responsibilities as Charity Trustees as part of their Member training. The names of members of the Council holding office for the period 1<sup>st</sup> April 2009 to 31<sup>st</sup> March 2010, the period for which this report relates, who have served as a charity trustee are set out in the table below:

## Mrs Jane Keel (Chairman) Mrs Sophia Harrison (Vice-Chairman)

| Jonathan Ash-Edwards  | Mrs Gina Field       | Andrew Lea             |
|-----------------------|----------------------|------------------------|
| Mrs Margaret Baker    | Bernard Gillbard     | Mike Livesey           |
| Mrs Irene Balls       | Mrs Jean Glynn       | Andrew MacNaughton     |
| Mrs Eileen Balsdon    | Brian Hall           | Gordon Marples         |
| Stephen Barnett       | Mrs Dorothy Hatswell | Gary Marsh             |
| Andrew Barrett-Miles  | Mrs Susan Hatton     | Peter Martin           |
| Richard Bates         | Paddy Henry          | Edward Matthews        |
| John Belsey           | Mrs Janice Henwood   | Mrs Pru Moore          |
| Mrs Liz Bennett       | Christopher Hersey   | Ian Pearce             |
| Mrs Brenda Binge      | Mrs Margaret Hersey  | Peter Reed             |
| Andrew Brock          | Chris Jerrey         | Mrs Heather Ross       |
| Mrs Heidi Brunsdon    | Mrs Anne Jones       | Mrs Susan Seward       |
| Jack Callaghan        | Jim Joyce-Nelson     | Christopher Snowling   |
| Clive Chapman         | Mrs Susanna Kemp     | Mrs Mandy Thomas-Atkin |
| Patrick Cutler        | Edward King          | Julian Thorpe          |
| lan Dixon             | Graham Knight        | Garry Wall             |
| Mrs Kathleen Dumbovic | Mrs Jacqui Landriani | Mike Watts             |
|                       |                      |                        |

1.4 Since an Annual Operational Report on the activities of the Charities mentioned in Section 2 of this report and the Accounts of the Charities mentioned in Section 2 of this report must be submitted to, considered and approved by the Members sitting Charity Trustees and not as Members of the Council, it is necessary to call a special meeting of the Members of the Council to sit as the Charity Trustees.

- 1.5 All of the Charities mentioned in Section 2 of this report are unincorporated associations and their principal office is Mid Sussex District Council, Oaklands, Oaklands Road, Haywards Heath, West Sussex RH16 1SS.
- 1.6 The Council's Chief Executive, Mr John Jory, was the Chief Executive of the Charities mentioned in Section 2 of this report for the period covered by this report and the routine operational management of the Charities is delegated to and shared by the Council's Head of Leisure and Sustainability, Mr. Mark Fisher, and the Council's Property Manager, Mr David Waite. Any major operational management decisions that might affect the interests of the Charities are made by the Charity Trustees.
- 1.7 The Charities' solicitor is the Solicitor to the Council, their bankers are the Cooperative Bank plc and Mr Hugh Barron (CPFA) independently examines their Accounts.
- 1.8 This report provides a review of the operational activities of the Charities managed by the Council and a statement of each charity's financial affairs for the period 1st April 2009 to 31st March 2010. A copy of the Accounts for each charity is annexed to this report and together they comprise the Charity's Annual Report and Accounts.
- 1.9. During the last two years the District Council has received expressions of interest from Town and Parish Councils who wish to have a greater involvement in District Council recreational sites including some of the Charity sites. If these requests become formalised then this would be separately reported to trustees for their consideration.
- 2.0 CHARITIES OPERATIONAL REPORT
- 2.1 General
- 2.1.1 Project work on these sites have been directed at maintaining the quality of these facilities and securing their income generating capacity to offset the costs of providing these publicly accessible open spaces and their facilities.
- 2.2 Beech Hurst Gardens, Haywards Heath Charity No:305202
- 2.2.1 The Charity was constituted by a Declaration of Trust dated 2<sup>nd</sup> March 1950 when Gardens were gifted to the Council's predecessor, the Urban District Council of Cuckfield, by the trustees of the late William Johnson Yapp to be administered by the Council upon charitable trust.
- 2.2.2 The object of the Charity is the provision of a public park and recreation ground for the benefit of the inhabitants of Haywards Heath. The trustees powers of management are very restrictive and are limited to providing facilities for the use and enjoyment of the inhabitants of Haywards Heath for educational, scientific, cultural or recreational purposes and for any of the charitable purposes set out in section 4 of the Physical Training and Recreation Act 1937 and not for any purposes that are not charitable. By virtue of a Scheme made by the Charity Commissioners on 1<sup>st</sup> March 1996, the Council now has the power, subject to complying with charity law and the prior written consent of the Charity Commissioners, to sell or let part of the Charity's property provided that this will not unduly interfere with the objects of the Charity.
- 2.2.3 These gardens represent a major park for the town of Haywards Heath, while attracting visitors from outside the district. Regular maintenance has provided a high

- quality facility. A User Group is now well established and efforts are being made to also establish a 'hands on' friends group for the site. The site received a 'Green Flag' award in July 2009.
- 2.2.4 The fifth year's trading figures for the Family Restaurant were better this year and a turnover rent was received in addition to the £30k base rent. This represents the best years trading since the restaurant opened which reflects the recent investment in internal upgrades and improved site signage etc.
- 2.2.5 The restaurant complex at Beech Hurst leased to Whitbread PLC on 6<sup>th</sup> October 2003 was assigned to Mitchells and Butlers Retail Ltd on 4<sup>th</sup> January 2007. This followed a resolution made at the annual Charity Trustees meeting held on 27<sup>th</sup> September 2006.
- 2.2.6 Following a request from Mitchells and Butlers Retail Ltd to re-brand the Restaurant Complex the Charity Trustees considered a report on 27<sup>th</sup> February 2008 when they authorised the Solicitor of the Council to grant landlord's consent to minor alterations including the erection of new signage necessary to complete the re-branding exercise. These works were satisfactorily carried out.
- 2.2.7 Income was also generated from a number of leases and licences on the site, hirings of the pitch and putt golf course, tennis courts and rental from the cottages. This income contributed to the upkeep of the grounds and necessary building repairs. The site has been regularly maintained.
- 2.2.8 The cottages at Beech Hurst are let on Assured Shorthold Tenancy Agreements. All five cottages are currently let and the rents have been slightly increased following a recent rent review.

Under the terms of the Assured Shorthold Tenancy Agreement, the Council is responsible for the maintenance/repair of the structure and interior of the premises as well as any installations provided for space, heating and sanitation and for the supply of water, gas and electricity. The tenant is responsible for keeping the garden and interior of the premises in a good and tidy condition.

The Council have a five-year 'repairs and renewals programme' that covers backlog and essential repairs to the cottages.

2.2.9 Following a special report to the charity trustees on 24<sup>th</sup> March 2009 the Council is investigating a possible mini-golf facility on the site and now has authority to apply for a premises licence to a dedicated part of the park as a performance area for theatre and music (some minor land modelling was proposed and agreed to in this earlier report). In addition authority was given to implement a scheme of disc parking at the main car park at entrance to the Gardens. Should the investigations into mini-golf prove fruitful then a further report will be submitted to the Trustees for a decision as to whether or not to proceed. It was also agreed that the pitch and putt course with associated putting green would close at the end of the 2009 summer season and that subject to finance and community agreement a new trail be laid to better utilise the space currently enclosed by the model railway track (a plan of this was part of the 24<sup>th</sup> March report). It may also be possible to incorporate some public art within this trail to attract specialist Section 106 funding.

- 2.3 Richard Worsley Recreation Ground, Cuckfield (known as Cuckfield Recreation Ground) Charity No: 206789
- 2.3.1 The Charity was constituted by Conveyance dated 1<sup>st</sup> July 1920 when the Park was gifted to the Council's predecessor, the Urban District Council of Cuckfield, by Frances Pendleburg Worsley to be administered by the Council upon charitable trust.
- 2.3.2 The object of the Charity is the provision of a Public Recreation Ground for the use and benefit of the inhabitants of the former Urban District of Cuckfield and the Parish of Cuckfield Rural, and as a perpetual memorial to her late husband, who died on the 9<sup>th</sup> November 1916, and as a memorial to those who gave their lives in the Great War 1914-18. The Council's powers of management are restricted to using the property for charitable purposes. By virtue of a Scheme made by the Charity Commissioners on 15<sup>th</sup> May 2000, the Council now has limited power, subject to complying with charity law and the prior written consent of the Charity Commissioners, to let part of the Charity's property provided that this will not unduly interfere with the objects of the Charity.
- 2.3.3 The grounds to this popular and well used venue were regularly maintained. Income was generated from pitch and event hirings, hire of the tennis courts and ground rental for the tennis pavilion. The income generated contributed to the grounds maintenance and upkeep of the tennis courts, pavilion, playgrounds and paddling pool.

### 2.4 Fairfield Recreation Ground, Burgess Hill – Charity No: 305187

- 2.4.1 The Charity's property comprises the eastern end of the recreation ground. The Charity was constituted by Conveyance dated 1<sup>st</sup> October 1891 when the Park was gifted to the Council's predecessor, the Burgess Hill Local Board, by the Churchwardens and Overseers of the Parish of Clayton to be administered by the Council upon charitable trust. The Charity was enrolled on the books of the Charity Commissioners under the Mortmain and Charitable Uses Act 1888.
- 2.4.2 The object of the Charity is the provision of a place of exercise and recreation for the benefit of the inhabitants of the Parish of *Clayton* (now part of the Parish of Hassocks) and the neighbourhood. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.4.3 There has been no change to the charity section of the site. The grounds were regularly maintained.
- 2.4.4 The property comprises a popular public recreation ground on which is located a drained football pitch. Regular maintenance by the Council has provided a high quality facility. This continues to be used regularly by sports clubs generating much needed income, which has helped to offset sports pitch maintenance.

#### 2.5 Public Open Spaces, Lucastes Avenue Haywards Heath – Charity No: 233890

2.5.1 The land was gifted to the Council's predecessor, the Urban District Council of Haywards Heath, for use as public open space in perpetuity by a Conveyance dated 9<sup>th</sup> January 1932. The Charity was constituted by an Order of the Secretary of State for Education and Science made on 26<sup>th</sup> January 1965 pursuant to section 18 of the

- Charities Act 1960 and the land was declared a charitable foundation, and the Cuckfield Urban District was appointed Charity Trustee.
- 2.5.2 The object of the Charity is the provision of public open space for the enjoyment of the inhabitants of Haywards Heath.
- 2.5.3 The land comprises mainly roadside grass verges and woodland belts at the eastern end in Lucastes Avenue, which are regularly maintained by the Council. It has no income generating potential.

### 2.6. Ashurst Wood Recreation Ground, East Grinstead – Charity No: 305162

- 2.6.1 The Charity was constituted by a Conveyance dated 22<sup>nd</sup> September 1954 when the Park was gifted to the Council's predecessor, the Urban District Council of East Grinstead, by the Trustees of Ashurst Wood Recreation Ground.
- 2.6.2 The object of the Charity is the provision of the open space for the recreation of adults and as a playground for children and youths of the village of Ashurst Wood as public open space. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.6.3 There has been no change to the facilities. A detailed study of all the District's pavilions and the access to them has led the Council to embark on a major programme of works in future years to address dilapidations of its building stock and to ensure the building is brought up to an acceptable standard for disabled access. Options for alterations to meet future demand by user groups are being considered following representations from existing users. Ashurst Wood pavilion is in this future programme of works, part of the Council's Asset Management Plan. The recreation ground comprises a number of recreational facilities including a children's playground. The soccer pitches continue to be very well used. All facilities were regularly maintained.
- 2.6.4 Income was received for football pitch and pavilion hire. The income contributed towards the maintenance of the trust property.

### 2.7 St Johns Park, Burgess Hill – Charity No: 305189

- 2.7.1 The Charity's property comprises only the eastern half of the park. The Charity was constituted by a Conveyance dated 24<sup>th</sup> April 1891 when the Park was gifted to the Council's predecessors, the Burgess Hill Local Board, upon charitable trust.
- 2.7.2 The object of the Charity is the provision of a Public Park and Pleasure Ground for the benefit of the inhabitants and visitors to St John's Common. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.7.3 The grounds of this popular park for Burgess Hill were regularly maintained.
- 2.7.4 Income was generated from pitch hirings for cricket, event and pavilion hirings. This contributed towards the cricket outfield maintenance and the upkeep of the pavilion.
- 2.8 Public Walk and Pleasure Ground, Lindfield (known as West Common) Charity No: 305324

- 2.8.1 The land was acquired by the Council's predecessor, the Urban District Council of Cuckfield pursuant to section 164 of the Public Health Act 1875 and constitutes public open space. The Charity was constituted when the land was enrolled on the books of the Ministry of Education pursuant to section 6(2) of the Mortmain and Charitable Uses Act 1888 and section 1 of the Mortmain and Charitable Uses Act Amendment Act 1892.
- 2.8.2 The object of the Charity is the provision of a Public Walk and Pleasure Ground pursuant to section 164 of the Public Health Act 1875 for the benefit of the local inhabitants of Lindfield. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.8.3 This land forms a linear open space surrounded by busy public highways with little income generating potential. The site continues to be regularly maintained.

#### 3.0 CHARITIES ACCOUNTS

- 3.1 From 1st March 1996 new reporting regulations came into effect such that from the financial year 1996/97, the Council, as Charity Trustees is obliged to complete annual returns for each of the managed Charities under its control. The accounts are attached as appendix 1 to this report. They set out the details of income and expenditure for each Trust Site for the financial year commencing on 1st April 2009 and ending on 31st March 2010.
- 3.2 At the request of the Charity Commissioners, the 2000/2001 accounts for Beech Hurst Gardens, Fairfield Recreation Ground, Richard Worsley and St Johns Park Charities were independently examined by Hugh Barron (CPFA), a qualified accountant experienced in the independent examination of Charity Accounts, on behalf of the Council. His report recommended that the accounts of the Charities administered by the Council should be prepared on an accruals accounting basis. The appendix attached details the financial affairs for each Trust for the financial year commencing on 1<sup>st</sup> April 2009 and ending on 31<sup>st</sup> March 2010 in that format. The accounts of those Charities with income or expenditure that exceeds £100,000 are subject to independent examination. However, the Council has for the sake of consistency elected to have all the Charities accounts independently examined and the accounts for the financial year 2009/10 were examined by Hugh Barron (CPFA) in June 2010. His reports on the accounts for each Trust are attached to the end of the accounts.
- 3.3 The returns to the Charity Commission will be completed on the basis of these figures. In line with recommended practice the Trust Fund Assets are no longer consolidated within the balance sheet in the Council's Statement of Accounts.
- 3.4 Members should note that in the case of each charity the charity's expenditure exceeds its income and that the shortfall is met from the Council's own resources.

#### 4.0 FINANCIAL IMPLICATIONS

- 4.1 All income and expenditure shown in the 2009/10 Charity Accounts were accommodated within the 2009/2010 Revenue Budget.
- 5.0 RISK ANALYSIS

5.1 By compiling detailed annual operational and financial reports the Trustees are minimising their risks of not complying with current legislation and Charity Commission requirements. This report will form part of the Annual Returns for each Charity referred to in the report.

#### 6.0 CONCLUSION

6.1.1 The trust property has been held and maintained satisfactorily during the period 1<sup>st</sup> April 2009 to 31<sup>st</sup> March 2010.

### 7.0 RECOMMENDATIONS

### The Charity Trustees are recommended to:

## 7.1 Note and agree the contents of this report; ratify the actions taken and approve the Charities' Accounts for 2009/2010

#### **BACKGROUND PAPERS:**

Outdoor Business, Property, legal and finance files

#### **ENVIRONMENTAL IMPLICATIONS STATEMENT:**

This report raised no environmental implications.

#### LIASON WITH LOCAL COUNCILS:

No Town or Parish consultation has taken place for the purposes of this report, however consultation takes place for all major works and new initiatives.

#### COMPLIANCE WITH CODE OF PRACTICE ON COMMITMENTS:

All costs and income relating to charitable land were accommodated within the 2008/2009 Revenue Budget.

## Charity Accounts 2009/2010

Mid Sussex District Council as Charity Trustees of:

Beech Hurst Gardens
Ashurst Wood Recreation Ground
Richard Worsley Recreation Ground
St John's Park
Fairfield Road Recreation Ground
Lucastes Avenue Open Space
West Common Public Walk and Pleasure Ground



# Charity Accounts for the Year Ended 31st March 2010

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### Beech Hurst Gardens - Registration Number 305202 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|  | Unrestricted<br>Funds | Restricted<br>Income<br>Funds | Endowment<br>Funds     | 2009/10                      | 2008/09                      |
|--|-----------------------|-------------------------------|------------------------|------------------------------|------------------------------|
| Incoming Resources   | £                     | £                             | £                      | £                            | £                            |
| Incoming Resources from Donors (MSDC)  |                       | 13,329                        |                        | 13,329                       | 11,495                       |
| Income from Charitable Trading   | 10,997                | 84,461                        |                        | 95,458                       | 86,351                       |
| Total incoming resources   | 10,997                | 97,790                        | 0                      | 108,787                      | 97,846                       |
| Less cost of generating funds  | 58                    |                               |                        | 58                           | 0                            |
| Net incoming resources available for charitable application  | 10,939                | 97,790                        | 0                      | 108,729                      | 97,846                       |
| Expenditure  |                       |                               |                        |                              |                              |
| Charitable Expenditure: Maintenance and Insurance Utilities NNDR   | (454)<br>669          | 90,643                        |                        | 90,643<br>(454)<br>669       | 93,977<br>2,831<br>638       |
| Management and Administration: Legal Costs Audit Fees Depreciation charge for year Impairment Charge Provision for Bad Debt  | 400                   |                               | 45,920                 | 0<br>400<br>45,920<br>0<br>0 | 0<br>400<br>57,560<br>0<br>0 |
| Total expenditure  | 615                   | 90,643                        | 45,920                 | 137,178                      | 155,406                      |
| Transfer Between Funds   | (10,324)              | 10,324                        | 0                      | 0                            | 0                            |
| Net Incoming/(Outgoing) Resources  | 0                     | 17,471                        | (45,920)               | (28,449)                     | (57,560)                     |
| Unrealised Gains/(Losses) on<br>Tangible Fixed Assets:<br>Assets Revalued<br>Write Back of Depreciation on Revaluation<br>Disposal<br>Write Back of Depreciation on Disposal |                       |                               | (253,000)<br>33,046    | (253,000)<br>33,046<br>0     | 98,000<br>147,919<br>0<br>0  |
| Net Movement in Funds  | 0                     | 17,471                        | (265,874)              | (248,403)                    | 188,359                      |
| Fund Balances Brought Forward Fund Balances Carried Forward  | 0                     | 0<br>17,471                   | 2,013,296<br>1,747,422 | 2,013,296<br>1,764,893       | 1,824,937<br>2,013,296       |

## Beech Hurst Gardens - Registration Number 305202 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes  | 2009/10<br>£    | 2008/09<br>£ |
|---|--------|-----------------|--------------|
| Fixed Assets  |        |                 |              |
| Tangible Assets                                       |        | 1,747,422       | 2,013,296    |
| Total Fixed Assets                                    | 3      | 1,747,422       | 2,013,296    |
| Current Assets  |        |                 |              |
| Debtors<br>Creditors Prepayment (receipts in advance) | 4<br>5 | 17,471<br>7,915 | 0<br>14,447  |
| Total Current Asset                                   |        | 25,386          | 14,447       |
| Short Term Creditors                                  | 5      | (7,915)         | (14,447)     |
| Net Current Assets/(Liabilities)                      |        | 17,471          | 0            |
| Total Assets Less Current Liabilities                 |        | 1,764,893       | 2,013,296    |
|   |        |                 |              |
| Endowment Funds Restricted Income Funds               |        | 1,747,422       | 2,013,296    |
| Unrestricted Income Funds                             |        | 17,471<br>0     | 0            |
| Total Funds   |        | 1,764,893       | 2,013,296    |

## Beech Hurst Gardens - Registration Number 305202 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

#### 2. Endowment and Restricted Funds

The land and buildings of the Charity represent the permanent endowment of the Charity. The deeds of the Charity state that the income from the rents of the properties are to be used for maintenance and insurance, therefore this has been treated as a restricted fund.

### 3. Details of Movements on Assets

|                                   | Freehold Land &<br>Buildings<br>2009/10<br>£ | Freehold Land<br>& Buildings<br>2008/09<br>£ |
|-----------------------------------|--|--|
| Asset Cost or Valuation           |  |  |
| Balance brought forward           | 2,046,342                                    | 1,948,342                                    |
| Additions                         |  |  |
| Revaluations                      | (253,000)                                    | 98,000                                       |
| Disposals                         |  |  |
| Balance carried forward           | 1,793,342                                    | 2,046,342                                    |
| Accumulated Depreciation          |  |  |
| Balance brought forward Disposals | 33,046                                       | 123,405                                      |
| Revaluation                       | (33,046)                                     | (147,919)                                    |
| Charge for year                   | 45,920                                       | 57,560                                       |
| Balance carried forward           | 45,920                                       | 33,046                                       |
| Data los dallida formara          | 10,020                                       |  |
| Net Book Value Brought forward    | 2,013,296                                    | 1,824,937                                    |
| Net Book Value Carried forward    | 1,747,422                                    | 2,013,296                                    |

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 22-30 years for Beech Hurst Cottages, 44 years for Booking Office, and 5 years for Tennis Shelter.
- The asset revaluation, as at 1<sup>st</sup> April 2009 was carried out by Mr D Waite, FRICS, Property Manager for Mid Sussex District Council.
- The Restaurant Site and Quadrangle have a combined valuation of £470,000. Previous year had shown separate valuations of £525,000 for Restaurant Site and £185,000 for the Quadrangle. This has resulted in a downward revaluation of £240,000.

## Beech Hurst Gardens - Registration Number 305202 Notes to the Accounts

### 4. Debtors and Prepayments

| Analysis of Debtors                                   | Amounts falling due within one year 2009/10 £ | Amounts falling due within one year 2008/09 £ |
|---|---|---|
| Trade Debtors   |   |   |
| Amounts due to subsidiary and associated undertakings |   |   |
| Other Debtors   | 17,471  | 0   |
| Prepayments (receipts in advance)                     | 7,915   | 14,447  |
| Accrued Income  |   |   |
| Total   | 25,386  | 14,447  |

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.
- Other Debtors show the surplus of trading income in year held by MSDC.

### 5. Creditors and Accruals

| Analysis of Creditors                                 | Amounts<br>falling due<br>within one<br>year<br>2009/10<br>£ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|--|--|
| Loans and overdrafts                                  |  |  |
| Trade Creditors                                       |  |  |
| Amounts due to subsidiary and associated undertakings |  |  |
| Other Creditors                                       |  |  |
| Accruals  | (7,915)  | (14,447)   |
| Deferred Income                                       |  |  |
| Total   | (7.015)  | (14 447)   |
| i Olai  | (7,915)  | (14,447)   |

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

### Ashurst Wood Recreation Ground - Registration Number 305162 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|   | Unrestricted<br>Funds | Endowment<br>Funds | 2009/10 | 2008/09 |
|---|-----------------------|--------------------|---------|---------|
| Incoming Poscuroes                        | £                     | £                  | £       | £       |
| Incoming Resources                        |                       |                    |         |         |
| Incoming Resources from Donors (MSDC)     | 13,445                |                    | 13,445  | 17,364  |
| Income from Charitable Trading            | 6,142                 |                    | 6,142   | 4,266   |
| Total incoming resources                  | 19,587                | 0                  | 19,587  | 21,630  |
| Expenditure                               |                       |                    |         |         |
| Charitable Expenditure:                   |                       |                    |         |         |
| Maintenance and Insurance                 | 12,440                |                    | 12,440  | 19,747  |
| Utilities                                 | 7,189                 |                    | 7,189   | 2,004   |
| Management and Administration:            |                       |                    |         |         |
| Audit Fees                                | 80                    |                    | 80      | 80      |
| Depreciation charge for year              |                       | 3,667              | 3,667   | 3,733   |
| Provision for Bad Debt                    | (122)                 |                    | (122)   | (201)   |
| Total expenditure                         | 19,587                | 3,667              | 23,254  | 25,363  |
| Transfer Between Funds                    |                       |                    |         |         |
| Net Incoming/(Outgoing) Resources         | 0                     | (3,667)            | (3,667) | (3,733) |
| Unrealised Gains/(Losses) on Tangible     |                       |                    |         |         |
| Fixed Assets: Assets Revalued             |                       | 2,000              | 2,000   | 0       |
| Write Back of Depreciation on Revaluation |                       | 14,932             | 14,932  | 0       |
| _   |                       | ,                  |         |         |
| Net Movement in Funds                     | 0                     | 13,265             | 13,265  | (3,733) |
| Fund Balances Brought Forward             | 0                     | 143,068            | 143,068 | 146,801 |
| Fund Balances Carried Forward             | 0                     | 156,333            | 156,333 | 143,068 |

## Ashurst Wood Recreation Ground - Registration Number 305162 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes | 2009/10<br>£ | 2008/09<br>£ |
|---|-------|--------------|--------------|
| Fixed Assets                                |       |              |              |
| Tangible Assets                             |       | 156,333      | 143,068      |
| Total Fixed Assets                          | 3     | 156,333      | 143,068      |
| Current Assets                              |       |              |              |
| Debtors                                     | 4     | 0            | 0            |
| Creditors Prepayments (receipts in advance) | 5     | 5,773        | 462          |
| Total Current Asset                         |       | 5,773        | 462          |
| Short Term Creditors                        | 5     | (5,773)      | (462)        |
| Net Current Assets/(Liabilities)            |       | 0            | 0            |
| Total Assets Less Current Liabilities       |       | 156,333      | 143,068      |
|   |       |              |              |
| Endowment Funds                             |       | 156,333      | 143,068      |
| Unrestricted Income Funds                   |       | 0            | 0            |
| Total Funds                                 |       | 156,333      | 143,068      |

## Ashurst Wood Recreation Ground - Registration Number 305162 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Fund

The land and buildings of the Charity represent the permanent endowment of the Charity.

#### 3. Details of Movements on Assets

|  | Freehold Land<br>& Buildings<br>2009/10<br>£ | Freehold Land<br>& Buildings<br>2008/09<br>£ |
|--|--|--|
| Asset Cost or Valuation  |  |  |
| Balance brought forward  | 158,000                                      | 158,000                                      |
| Additions  | 0  | 0  |
| Revaluations   | 2,000  | 0  |
| Disposals  | 0  | 0  |
| Balance carried forward  | 160,000                                      | 158,000                                      |
| Accumulated Depreciation Balance brought forward Disposals Revaluation Charge for year | 14,932<br>0<br>(14,932)<br>3,667             | 11,199<br>0<br>0<br>3,733                    |
| Balance carried forward  | 3,667  | 14,932                                       |
|  |  |  |
| Net Book Value Brought forward   | 143,068                                      | 146,801                                      |
| Net Book Value Carried forward   | 156,333                                      | 143,068                                      |

- Depreciation basis is straight line for buildings.
- Depreciation rate is 30 years for the pavilion.
- The asset revaluation, as at 1<sup>st</sup> April 2009 was carried out by Mr D Waite, FRICS, Property Manager for Mid Sussex District Council.

### Ashurst Wood Recreation Ground - Registration Number 305162 Notes to the Accounts

### 4. Debtors and Prepayments

| Analysis of Debtors                                   | Amounts<br>falling due<br>within one<br>year<br>2009/10<br>£ | Amounts falling due within one year 2008/09 £ |
|---|--|---|
| Trade Debtors   | 0  | 0   |
| Amounts due to subsidiary and associated undertakings |  |   |
| Other Debtors Prepayments (receipts in advance)       | 5,773  | 462   |
| Accrued Income  | 0,110  | 102   |
|   |  |   |
| Total   | 5,773  | 462   |

MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

| Analysis of Creditors                                 | Amounts<br>falling due<br>within one<br>year<br>2009/10<br>£ | Amounts falling due within one year 2008/09 |
|---|--|---|
| Loans and overdrafts                                  |  |   |
| Trade Creditors                                       |  |   |
| Amounts due to subsidiary and associated undertakings |  |   |
| Other Creditors Accruals                              | (F 772)  | (462)                                       |
| Deferred Income                                       | (5,773)  | (462)                                       |
| Dolottoa moomo  |  |   |
| Total   | (5,773)  | (462)                                       |

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|  | Unrestricted<br>Funds | Endowment<br>Funds | 2009/10         | 2008/09         |
|--|-----------------------|--------------------|-----------------|-----------------|
| Incoming Resources   | £                     | £                  | £               | £               |
| Incoming Resources from Donors (MSDC)  | 25,336                |                    | 25,336          | 26,751          |
| Income from Charitable Trading   | 7,578                 |                    | 7,578           | 9,317           |
| Total incoming resources   | 32,914                | 0                  | 32,914          | 36,068          |
| Less cost of generating funds  | 0                     |                    | 0               | 0               |
| Net incoming resources available for charitable application                                | 32,914                |                    | 32,914          | 36,068          |
| Expenditure  | 32,314                | Ū                  | 32,314          | 30,000          |
| •  |                       |                    |                 |                 |
| Charitable Expenditure: Maintenance and Insurance Utilities Management and Administration: | 29,271<br>3,641       |                    | 29,271<br>3,641 | 31,839<br>3,955 |
| Agency Management Fees Legal Costs   |                       |                    | 0               | 0               |
| Audit Fees   | 240                   |                    | 240             | 240             |
| Depreciation charge for year<br>Provision for Bad Debt                                     | (119)                 | 1,821              | 1,821<br>(119)  | 3,942<br>20     |
| Total expenditure  | 33,033                | 1,821              | 34,854          | 39,996          |
| Transfer Between Funds   | 0                     | 0                  | 0               | 0               |
| Net Incoming/(Outgoing) Resources  | (119)                 | (1,821)            | (1,940)         | (3,928)         |
| Unrealised Gains/(Losses) on Tangible Fixed Assets:  |                       |                    |                 |                 |
| Assets Revalued  |                       | (49,969)           | (49,969)        | 0               |
| Write Back of Depreciation on Revaluation Addition   |                       | 14,191             | 14,191<br>0     | 0<br>5,918      |
| Net Movement in Funds  | (119)                 | (37,599)           | (37,718)        | 1,990           |
| Fund Balances Brought Forward  | 119                   | 96,027             | 96,146          | 94,156          |
| Fund Balances Carried Forward  | 0                     | 58,428             | 58,428          | 96,146          |

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes  | 2009/10<br>£ | 2008/09<br>£ |
|---|--------|--------------|--------------|
| Fixed Assets  |        |              |              |
| Tangible Assets                                       |        | 58,428       | 96,027       |
| Total Fixed Assets                                    | 3      | 58,428       | 96,027       |
| Current Assets  |        |              |              |
| Debtors<br>Creditors Prepayment (receipts in advance) | 4<br>5 | 0<br>8,989   | 119<br>6,520 |
| Total Current Asset                                   |        | 8,989        | 6,639        |
| Short Term Creditors                                  | 5      | (8,989)      | (6,520)      |
| Net Current Assets/(Liabilities)                      |        | 0            | 119          |
| Total Assets Less Current Liabilities                 |        | 58,428       | 96,146       |
|   |        |              |              |
|   |        |              |              |
| Endowment Funds Unrestricted Income Funds             |        | 58,428<br>0  | 96027<br>119 |
| Total Funds   |        | 58,428       | 96,146       |

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

|  | Freehold Land &<br>Buildings 2009/10<br>£ | Freehold Land &<br>Buildings<br>2008/09<br>£ |
|--|---|--|
| Asset Cost or Valuation                                    |   |  |
| Balance brought forward                                    | 110,218                                   | 104,300                                      |
| Enhancement  | 0   | 5,918  |
| Revaluations   | (49,969)                                  |  |
| Disposals  |   |  |
| Balance carried forward                                    | 60,249                                    | 110,218                                      |
| Accumulated Depreciation Balance brought forward Disposals | 14,191                                    | 10,249                                       |
| Revaluation  | (14,191)                                  | 0  |
| Charge for year  | 1,821                                     | 3,942  |
| Balance carried forward                                    | 1,821                                     | 14,191                                       |
|  |   |  |
| Net Book Value Brought forward                             | 96,027                                    | 94,051                                       |
| Net Book Value Carried forward                             | 58,428                                    | 96,027                                       |

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 32 years for Public Conveniences and 14 years for the Pavilion.
- The asset revaluation, as at 1<sup>st</sup> April 2009 was carried out by Mr D Waite, FRICS, Property Manager for Mid Sussex District Council.

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Notes to the Accounts

### 4. Debtors and Prepayments

| Analysis of Debtors                                   | Amounts falling due within one year 2009/10 £ | Amounts falling due within one year 2008/09 £ |
|---|---|---|
| Trade Debtors   | 0   | 119   |
| Amounts due to subsidiary and associated undertakings |   |   |
| Other Debtors Prepayments (receipts in advance)       | 8,989   | 6,520   |
| Accrued Income  | , , , , , ,                                   | .,-   |
| Tatal   | 2.222   |   |
| Total   | 8,989   | 6,639   |

- Trade Debtors includes debtors of £372 less provision for bad debt of £372.
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

| Analysis of Creditors   | Amounts falling due within one year 2009/10 £ | Amounts falling due within one year 2008/09 £ |
|---|---|---|
| Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings Other Creditors Accruals * Deferred Income | (8,989)                                       | (6,520)                                       |
| Total   | (8,989)                                       | (6,520)                                       |

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

### St John's Park - Registration Number 305189 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|  | Unrestricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | 2009/10<br>£              | 2008/09<br>£              |
|--|----------------------------|-------------------------|---------------------------|---------------------------|
| Incoming Resources   | 2                          | 2                       | ۷                         | ۷                         |
| Incoming Resources from Donors (MSDC)  | 25,181                     |                         | 25,181                    | 14,102                    |
| Income from Charitable Trading   | 8,722                      |                         | 8,722                     | 7,982                     |
| Total incoming resources   | 33,903                     | 0                       | 33,903                    | 22,084                    |
| Cost of generating funds   |                            |                         | 0                         | 0                         |
| Net incoming resources available for charitable application  | 33,903                     |                         | 33,903                    | 22,084                    |
| Expenditure  |                            |                         |                           |                           |
| Charitable Expenditure: Maintenance and Insurance Utilities Rates  | 24,223<br>9,440<br>0       |                         | 24,223<br>9,440<br>0      | 17,864<br>2,670<br>0      |
| Management and Administration Expenditure: Legal Fees Audit Fees Depreciation charge for year Provision for Bad Debt | 0<br>240<br>538            | 13,182                  | 0<br>240<br>13,182<br>538 | 0<br>240<br>14,182<br>994 |
| Total expenditure  | 34,441                     | 13,182                  | 47,623                    | 35,950                    |
| Transfer Between Funds   | 0                          | 0                       | 0                         | 0                         |
| Net Incoming/(Outgoing) Resources  | (538)                      | (13,182)                | (13,720)                  | (13,866)                  |
| Unrealised Gains/(Losses) on Tangible Fixed Assets: Assets Revalued Write back of depreciation on revaluation        |                            | (30,000)<br>14,182      | (30,000)<br>14,182        | 106,250<br>47,040         |
| Net Movement in Funds  | (538)                      | (29,000)                | (29,538)                  | 139,424                   |
| Fund Balances Brought Forward Fund Balances Carried Forward  | 538<br>0                   | 482,818<br>453,818      | 483,356<br>453,818        | 343,932<br>483,356        |

## St John's Park - Registration Number 305189 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes  | 2009/10<br>£ | 2008/09<br>£ |
|---|--------|--------------|--------------|
| Fixed Assets  |        |              |              |
| Tangible Assets                                       |        | 453,818      | 482,818      |
| Total Fixed Assets                                    | 3      | 453,818      | 482,818      |
| Current Assets  |        |              |              |
| Debtors<br>Creditors Prepayment (receipts in advance) | 4<br>4 | 0<br>2,357   | 538<br>3,516 |
| Total Current Asset                                   |        | 2,357        | 4,054        |
| Short Term Creditors                                  | 5      | (2,357)      | (3,516)      |
| Net Current Assets/(Liabilities)                      |        | 0            | 538          |
| Total Assets Less Current Liabilities                 |        | 453,818      | 483,356      |
|   |        |              |              |
| Endowment Funds                                       |        | 453,818      | 482,818      |
| Unrestricted Income Funds                             |        | 0            | 538          |
| Total Funds   |        | 453,818      | 483,356      |

## St John's Park - Registration Number 305189 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

#### 3. Details of Movements on Assets

|  | Freehold Land &<br>Buildings<br>2009/10<br>£ | Freehold Land &<br>Buildings<br>2008/09<br>£ |
|--|--|--|
| Asset Cost or Valuation                                    |  |  |
| Balance brought forward                                    | 497,000                                      | 390,750                                      |
| Additions  |  |  |
| Revaluations   | (30,000)                                     | 106,250                                      |
| Disposals  |  |  |
| Balance carried forward                                    | 467,000                                      | 497,000                                      |
| Accumulated Depreciation Balance brought forward Disposals | 14,182                                       | 47,040                                       |
| Revaluation  | (14,182)                                     | (47,040)                                     |
| Charge for year  | 13,182                                       | 14,182                                       |
| Balance carried forward                                    | 13,182                                       | 14,182                                       |
|  |  |  |
| Net Book Value Brought forward                             | 482,818                                      | 343,710                                      |
| Net Book Value Carried forward                             | 453,818                                      | 482,818                                      |

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 33 years for the Pavilion.
- The asset revaluation, as at 1<sup>st</sup> April 2009 was carried out by Mr D Waite, FRICS, Property Manager for Mid Sussex District Council.

## St John's Park - Registration Number 305189 Notes to the Accounts

### 4. Debtors and Prepayments

| Analysis of Debtors   | Amounts<br>falling due<br>within one<br>year<br>2009/10<br>£ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|--|--|
| Trade Debtors   | 0  | 538  |
| Amounts due to subsidiary and associated undertakings Other Debtors |  |  |
| Prepayments (Receipts in Advance)                                   | 2,357  | 3,516  |
| Accrued Income  |  |  |
| Total   | 2,357  | 4,054  |

 MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

| Analysis of Creditors   | Amounts falling due within one year 2009/10 £ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|---|--|
| Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings Other Creditors Accruals | (2,357)                                       | (3,516)  |
| Deferred Income  Total  | (2,357)                                       | (3,516)  |

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

### Fairfield Road Recreation Ground - Registration Number 305187 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|  | Unrestricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | 2009/10<br>£ | 2008/09<br>£   |
|--|----------------------------|-------------------------|--------------|----------------|
| Incoming Resources                                     | £                          | £                       | £            | £              |
| Incoming Resources from Donors (MSDC)                  | 3,726                      |                         | 3,726        | 2,260          |
| Income from Charitable Trading                         | 3,493                      |                         | 3,493        | 5,565          |
| Total incoming resources                               | 7,219                      | 0                       | 7,219        | 7,825          |
| Expenditure Charitable Expenditure:                    |                            |                         |              |                |
| Maintenance and Insurance<br>Utilities                 | 6,953<br>345               |                         | 6,953<br>345 | 7,914<br>241   |
| Management and Administration Expenditure:             |                            |                         |              |                |
| Audit Fees   | 240                        | 0.000                   | 240          | 240            |
| Depreciation charge for year<br>Provision for Bad Debt | 64                         | 2,000                   | 2,000<br>64  | 2,160<br>(285) |
| Total expenditure                                      | 7,602                      | 2,000                   | 9,602        | 10,270         |
| Transfer Between Funds                                 |                            |                         | 0            | 0              |
| Net Incoming/(Outgoing) Resources                      | (383)                      | (2,000)                 | (2,383)      | (2,445)        |
| Unrealised Gains/(Losses) on Tangible Fixed Assets:    |                            |                         |              |                |
| Assets Revalued  |                            | (3,200)                 | (3,200)      | 10,450         |
| Write back of depreciation on revaluation              |                            | 2,160                   | 2,160        | 7,200          |
| Net Movement in Funds                                  | (383)                      | (3,040)                 | (3,423)      | 15,205         |
| Fund Balances Brought Forward                          | 593                        | 60,540                  | 61,133       | 45,928         |
| Fund Balances Carried Forward                          | 210                        | 57,500                  | 57,710       | 61,133         |

## Fairfield Road Recreation Ground - Registration Number 305187 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes  | 2009/10    | 2008/09<br>£ |
|---|--------|------------|--------------|
| Fixed Assets  |        |            |              |
| Tangible Assets                                       |        | 57,500     | 60,540       |
| Total Fixed Assets                                    | 3      | 57,500     | 60,540       |
| Current Assets  |        |            |              |
| Debtors<br>Creditors Prepayment (receipts in advance) | 4<br>4 | 210<br>328 | 593<br>350   |
| Total Current Asset                                   |        | 538        | 943          |
| Short Term Creditors                                  | 5      | (328)      | (350)        |
| Net Current Assets/(Liabilities)                      |        | 210        | 593          |
| Total Assets Less Current Liabilities                 |        | 57,710     | 61,133       |
|   |        |            |              |
| Endowment Funds                                       |        | 57,500     | 60,540       |
| Unrestricted Income Funds                             |        | 210        | 593          |
| Total Funds   |        | 57,710     | 61,133       |

## Fairfield Road Recreation Ground - Registration Number 305187 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

#### 3. Details of Movements on Assets

|                                    | Freehold Land<br>& Buildings<br>2009/10<br>£ | Freehold Land<br>& Buildings<br>2008/09<br>£ |
|------------------------------------|--|--|
| Asset Cost or Valuation            |  |  |
| Balance brought forward            | 62,700                                       | 52,250                                       |
| Additions                          | (0.000)                                      | 40.450                                       |
| Revaluations                       | (3,200)                                      | 10,450                                       |
| Disposals  Balance carried forward | E0 E00                                       | 62.700                                       |
| balance carried forward            | 59,500                                       | 62,700                                       |
| Accumulated Depreciation           |  |  |
| Balance brought forward            | 2,160  | 7,200  |
| Disposals                          |  |  |
| Revaluation                        | (2,160)                                      | (7,200)                                      |
| Charge for year                    | 2,000  | 2,160  |
| Balance carried forward            | 2,000  | 2,160  |
|                                    |  |  |
| Net Book Value Brought forward     | 60,540                                       | 45,050                                       |
| Net Book Value Carried forward     | 57,500                                       | 60,540                                       |

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 20 years for the Pavilion.
- The asset revaluation, as at 1<sup>st</sup> April 2009 was carried out by Mr D Waite, FRICS, Property Manager for Mid Sussex District Council.

## Fairfield Road Recreation Ground - Registration Number 305187 Notes to the Accounts

### 4. Debtors and Prepayments

| Analysis of Debtors   | Amounts falling due within one year 2009/10 £ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|---|--|
| Trade Debtors   | 210   | 593  |
| Amounts due to subsidiary and associated undertakings Other Debtors |   |  |
| Prepayments (receipts in advance)                                   | 328   | 350  |
| Accrued Income  |   |  |
| Total   | 538   | 943  |

- Trade Debtors includes debtors of £560 less provision for bad debt of £350
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

| Analysis of Creditors   | Amounts falling due within one year 2009/10 £ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|---|--|
| Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings Other Creditors Accruals Deferred Income | (328)   | (350)  |
| Total   | (328)   | (350)  |

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

### Lucastes Avenue Open Space - Registration Number 233890 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|   | Unrestricted<br>Funds | Endowment<br>Funds | 2009/10 | 2008/09 |
|---|-----------------------|--------------------|---------|---------|
| Incoming Resources  | £                     | £                  | £       | £       |
| Incoming Resources from Donors (MSDC)                       | 360                   |                    | 360     | 531     |
| Total incoming resources                                    | 360                   | 0                  | 360     | 531     |
| Expenditure   |                       |                    |         |         |
| Charitable Expenditure: Maintenance and Insurance           | 360                   |                    | 360     | 531     |
| Total expenditure   | 360                   | 0                  | 360     | 531     |
| Transfer Between Funds                                      | 0                     |                    | 0       | 0       |
| Net Incoming/(Outgoing) Resources                           | 0                     | 0                  | 0       | 0       |
| Unrealised Gains/(Losses) on Tangible Fixed Assets:         |                       |                    |         |         |
| Assets Revalued   | 0                     |                    | 0       | 0       |
| Net Movement in Funds                                       | 0                     | 0                  | 0       | 0       |
| Fund Balances Brought Forward Fund Balances Carried Forward | 0                     | 2 2                | 2       | 2 2     |
| i and balanoos carried i ormald                             |                       |                    | Z       |         |

## Lucastes Avenue Open Space - Registration Number 233890 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes  | 2009/10<br>£ | 2008/09<br>£ |
|---|--------|--------------|--------------|
| Fixed Assets  |        |              |              |
| Tangible Assets                                       |        | 2            | 2            |
| Total Fixed Assets                                    | 3      | 2            | 2            |
| Current Assets  |        |              |              |
| Debtors<br>Creditors Prepayment (receipts in advance) | 4<br>4 | 0<br>27      | 0<br>21      |
| Total Current Asset                                   |        | 27           | 21           |
| Short Term Creditors                                  | 5      | (27)         | (21)         |
| Net Current Assets/(Liabilities)                      |        | 0            | 0            |
| Total Assets Less Current Liabilities                 |        | 2            | 2            |
|   |        |              |              |
| Endowment Funds                                       |        |              | 2            |
| Unrestricted Income Funds                             |        | 0            | 0            |
| Total Funds   |        | 0            | 2            |

## Lucastes Avenue Open Space - Registration Number 233890 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

| Launch Internet Explorer Browser.Ink   | Freehold Land<br>& Buildings<br>2009/10<br>£ | Freehold Land &<br>Buildings<br>2008/09<br>£ |
|--|--|--|
| Asset Cost or Valuation  |  |  |
| Balance brought forward  | 2  | 2  |
| Additions  | 0  | 0  |
| Revaluations   | 0  | 0  |
| Disposals  | 0  | 0  |
| Balance carried forward  | 2  | 2  |
| Accumulated Depreciation Balance brought forward Disposals Revaluation Charge for year Balance carried forward | 0<br>0<br>0<br>0                             | 0<br>0<br>0<br>0                             |
| Net Book Value Brought forward   | 2  | 2  |
| Net Book Value Carried forward   | 2  | 2  |

• Depreciation is not applicable.

## Lucastes Avenue Open Space - Registration Number 233890 Notes to the Accounts

### 4. Debtors and Prepayments

| Analysis of Debtors                                   | Amounts falling due within one year 2009/10 £ | Amounts falling due within one year 2008/09 £ |
|---|---|---|
| Trade Debtors   | 0   | 0   |
| Amounts due to subsidiary and associated undertakings |   |   |
| Other Debtors Prepayments (receipts in advance)       | 27  | 21  |
| Accrued Income  | Zi  | 21  |
|   |   |   |
| Total   | 27  | 21  |

 MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 2. Creditors and Accruals

| Analysis of Creditors                                 | Amounts<br>falling due<br>within one<br>year<br>2009/10<br>£ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|--|--|
| Loans and overdrafts                                  |  |  |
| Trade Creditors                                       |  |  |
| Amounts due to subsidiary and associated undertakings |  |  |
| Other Creditors                                       | (27)   | (24)   |
| Accruals Deferred Income                              | (27)   | (21)   |
| Deletieu ilicollie                                    |  |  |
| Total   | (27)   | (21)   |

### 7. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2010

|  | Unrestricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | 2009/10<br>£ | 2008/09<br>£ |
|--|----------------------------|-------------------------|--------------|--------------|
| Incoming Resources   |                            |                         |              |              |
| Incoming Resources from Donors:  | 618                        |                         | 618          | 2101         |
| Total incoming resources   | 618                        | 0                       | 618          | 2,101        |
| Expenditure  |                            |                         |              |              |
| Direct Charitable Expenditure:<br>Maintenance and Insurance<br>Audit Fee | 618                        |                         | 618<br>0     | 2101<br>0    |
| Total expenditure  | 618                        | 0                       | 618          | 2,101        |
| Transfer Between Funds   |                            |                         | 0            | 0            |
| Net Incoming/(Outgoing) Resources  | 0                          | 0                       | 0            | 0            |
| Unrealised Gains/(Losses) on Tangible Fixed Assets:                      |                            |                         |              |              |
| Assets Revalued  |                            | 0                       | 0            | 0            |
| Net Movement in Funds  | 0                          | 0                       | 0            | 0            |
| Fund Balances Brought Forward Fund Balances Carried Forward              | 0                          | 1<br>1                  | 1            | 1<br>1       |

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Balance Sheet as at 31<sup>st</sup> March 2010

|   | Notes  | 2009/10<br>£ | 2008/09<br>£ |
|---|--------|--------------|--------------|
| Fixed Assets  |        |              |              |
| Tangible Assets                                       |        | 1            | 1            |
| Total Fixed Assets                                    | 3      | 1            | 1            |
| Current Assets  |        |              |              |
| Debtors<br>Creditors prepayment (receipts in advance) | 4<br>4 | 0<br>47      | 0<br>36      |
| Total Current Asset                                   |        | 47           | 36           |
| Short Term Creditors                                  | 5      | (47)         | (36)         |
| Net Current Assets/(Liabilities)                      |        | 0            | 0            |
| Total Assets Less Current Liabilities                 |        | 1            | 1            |
|   |        |              |              |
| Endowment Funds                                       |        | 4            | 4            |
| Unrestricted Income Funds                             |        | 0            | 0            |
| Total Funds   |        | 1            | 1            |

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

| Acces Oceas an Makastian                         | Freehold Land<br>& Buildings<br>2009/10<br>£ | Freehold Land<br>& Buildings<br>2008/09<br>£ |
|--|--|--|
| Asset Cost or Valuation                          |  | 4  |
| Balance brought forward                          | 1  | 1  |
| Additions  | 0  | 0  |
| Revaluations                                     | 0  | 0  |
| Disposals  Balance carried forward               | <u> </u>                                     | 0  |
| Accumulated Depreciation Balance brought forward | 0  | 0  |
| Disposals  | 0  | 0  |
| Revaluation                                      | 0  | 0  |
| Charge for year                                  | 0  | 0  |
| Balance carried forward                          | 0  |  |
| =  |  | •  |
| Net Book Value Brought forward                   | 1  | 1  |
| Net Book Value Carried forward                   | 1  | 1  |

• Depreciation is not applicable.

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Notes to the Accounts

### 3. Debtors and Prepayments

| Analysis of Debtors   | Amounts<br>falling due<br>within one<br>year<br>2009/10<br>£ | Amounts<br>falling due<br>within one<br>year<br>2008/09<br>£ |
|---|--|--|
| Trade Debtors Amounts due to subsidiary and associated undertakings | 0  | 0  |
| Other Debtors   | 4  | 00   |
| Prepayments (receipts in advance) Accrued Income                    | 47   | 36   |
| Total   | 47   | 36   |

 MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 4. Creditors and Accruals

| Analysis of Creditors   | Amounts falling due within one year 2009/10 £ | Amounts falling due within one year 2008/09 |
|---|---|---|
| Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings Other Creditors Accruals Deferred Income | (47)  | (36)  |
| Total   | (47)  | (36)  |

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal

## Independent Examiner's Report on the Accounts

### Report to:

The trustees/members of Beech Hurst Gardens, Ashurst Wood Recreation Ground, Richard Worsley (Cuckfield) Recreation Ground, St John's Park, Fairfield Recreation Ground, Lucastes Avenue Open Space and West Common Public Walk and Pleasure Ground.

On accounts for the year ended 31st March 2010

Set out on pages 2 - 29.

### Respective Responsibilities of Trustees and Examiner

As the charities' trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with theaccounting requirements of the Act have not been met;

or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hugh Barron PFA 10 Downside Westdene Brighton BN1 5EQ 09 July 2010